

Introduction

This personal data protection notice and policy (“PDPNP”) sets out how we at Chua Associates, collect, process, use, disclose, transfer, manage, record and store personal information and data provided to us in the course of our dealings with, and our provision of legal services to, our clients in accordance with the Personal Data Protection Act, 2010.

The terms of this PDPNP should be read in conjunction with the declaration of consent set out in the letter of appointment to the client (“LOA”).

Collection

By virtue of our appointment as solicitors and through the course of our dealings with the client, we may collect personal information and data from the client, parties related to the client, third parties and/or other sources from time to time.

Purpose

The purpose for collecting personal information and data is to enable us to undertake our legal services and fulfill our responsibilities to the client.

Disclosure and Transfer

We will not disclose any personal information and data provided by the client save as set out in the declaration of consent in the LOA.

Personal information and data provided to us may be transferred out of Malaysia as our storage sites include, without limitation, information technology servers and back-up facilities which may be located in jurisdictions outside of Malaysia.

Consent

By appointing us as solicitors and/or providing us with personal information and data, the client’s consent shall be deemed to be given to us to collect, process, use, disclose, transfer, manage, record and store such personal information and data in accordance with the terms stated in this PDPNP. Such consent shall be deemed to remain until and unless we are in receipt of the client’s written instructions to the contrary.

Security

We have and will continue to take reasonable efforts to ensure that the client's personal information and data has been and will be stored securely.

Rights

The client has the right to request for access to his/her/its personal information and data held by us subject to our rights under the applicable laws and statutory exemptions to refuse such access.

Change

We may amend, revise and/or update the terms of this PDPNP at any time by posting the amended, revised and/or updated terms on our website.

Notice

For further information in relation to this PDPNP, please contact:-

The PDP Officer

Chua Associates

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Languages

This PDPNP has been issued in the English language and Bahasa Malaysia. In the event of any inconsistencies between the versions, the English version of this PDPNP shall prevail.